

**CHURCH OF ENGLAND MARRIAGE MEASURE 2008
APPENDIX 1**

DIOCESE OF BIRMINGHAM

PARISH AND CHURCH OF _____

**Form for completion by a person who wishes to marry in the parish by virtue of a
Qualifying Connection with the parish**

A Warm Welcome - We are delighted that you wish to marry here.

The Minister of the parish, whose name and address are set out below, is under a legal duty to be satisfied that you can lawfully marry in the parish before the marriage can take place or a firm date and time can be fixed for it. To make this process as quick and simple as possible, whichever of you claims to have a connection with the parish is asked to complete this form and return it to the Minister.

PLEASE BEGIN BY READING THE FOLLOWING NOTES:

(1) *Please complete all four parts (A, B, C and D. In Part D please complete sections 1 and 2 and the question(s) in section 3 which apply to you.*

(2) *Before completing the form, and in particular part D, you may well find it helpful to read the material on the Church of England Marriage Measure 2008 on the Church of England web site, including the House of Bishops' guidance on the Measure. If you do not have access to the internet the parish will be pleased to send you a copy of an explanatory leaflet and the House of Bishops' guidance.*

(3) *If you are not certain about how to complete any part of the form, please contact the parish for advice.*

(4) *If*

- either of you has been married previously, and your former husband or wife is still alive; or
- either of you is not a UK national;

please alert the Minister to that as soon as possible, even before submitting the completed form, so that the special issues which arise can be considered without delay.

(5) When the Minister has considered the completed form, it is possible that the Minister may still need to ask you for some further documents or other information, or may need to ask someone holding an official position in the parish for further information in support of your connection with the parish. If any special issue arises in your case it is also possible that the Minister may need to ask for advice on it from the diocesan legal adviser. However, if any of these becomes necessary, the Minister will see that you are kept fully informed.

The Minister of the Parish is *

[*The name and address of the Minister, and also the name of the parish at the head of this form, should be completed by the parish before it supplies copies of the form to couples, either as paper copies or electronically.]

PART A - REQUEST TO MARRY IN PARISH	
<p><u>*Person completing form</u> - please insert full names of yourself and your fiancé(e)</p>	<p>I,*</p> <p>wish to be married to</p> <p>.....* according to the rites of the Church of England in the Parish of by virtue of my having a qualifying connection with the parish under the Church of England (Marriage Measure 2008.</p> <p>I confirm that the information and answers given in and supplied with this form are correct to the best of my knowledge and belief.</p> <p>Signed</p> <p>Dated.....</p>

PART B - THE PROPOSED MARRIAGE

<p>* Parish to insert possible alternatives</p> <p>** Parish to insert this alternative if only one possibility under Measure</p> <p>*** Couple - please see introductory paragraph on page 1</p>	<p>My fiancé(e) and I wish to be married in the following church/place of worship in the parish *</p> <p>Or My fiancé(e) and I wish to be married in the parish church of the parish of **</p> <p>Our preferred date and time for the marriage would be</p> <p>.....</p> <p>.....***</p>
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PART C - GENERAL INFORMATION ABOUT YOURSELF AND YOUR FIANCÉ(E)

(Please complete in block capitals)

	BRIDE	BRIDEGROOM
Full name		
Present home address		

Tel (day) Tel (evening) Tel (mobile)		
email		
Date of birth		
Nationality		
Have either of you previously been married? * Please delete whichever answer does not apply. If yes, (a) when did the marriage end? (Give date) (b) How did it end? e.g. divorce, death (c) Is the other spouse still alive?	 Yes / No * Yes / No *	 Yes / No * Yes / No *
*Note : The law also forbids a person who has entered into a civil partnership to enter into a marriage while the civil partnership is still subsisting		
Are you and your fiancé(e) related or connected by marriage? Please delete whichever answer does not apply If yet, please give details	Yes / No	

PART D - YOUR QUALIFYING CONNECTION WITH THE PARISH

Please complete sections 1 and 2 and whichever question(s) in sections 3 apply

SECTION 1

Please tick relevant box or boxes

**This can apply whether or not you or your parent(s) are still resident in the parish*

***This can apply whether or not you or your parent(s) are still attending worship in the parish*

1. I wish to rely on a connection with the parish by virtue of **one or more** of the following :

A I was baptised in the parish (by a Church of England service/form of baptism)

B I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish

C My parent or grandparent was married in the parish by a Church of England service

D I have had my usual place of residence in the parish for at least 6 months*

E My parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime*

F I have habitually attended public worship at Church of England services in the parish for at least 6 months**

G My parent has habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime**

Note: In the Church of England Marriage Measure a **parent** means :

- a parent of either a legitimate or an illegitimate child; or
- an adoptive parent (this requires legal adoption); or
- a person “who has undertaken the care and upbringing” of another person.

For a **grandparent** one of the above three types of relationship must apply between each generation and the next, i.e. between the grandparent and the parent and between the parent and the person completing the form.

SECTION 2

*Please delete as appropriate

Does any of the information on which you are relying to show your connection with the parish :

- give a name for you which is different from the one you have used on this form; or
- give the surname for any parent or grandparent of yours which is different from your surname as set out on this form?

Yes / No *

If yes, please :

- give the previous/other name(s)
- explain how the difference has arisen and
- if the reason for the difference between the names is that you have changed your name, explain when and how the change(s) took place and provide any documentary information (e.g. adoption certificate, marriage certificate, deed poll for change of name)

PLEASE NOW GO ON TO COMPLETE THE PART(S) OF SECTION 3 WHICH CORRESPOND TO THE BOX(ES) YOU HAVE TICKED IN SECTION 1 ABOVE

SECTION 3

Please answer the questions which relate to the connection(s) you have ticked in section 1.

Please give exact dates, places, names etc if possible - if not, please give as much information as you can.

As regards what documentary or other information will be needed, please see the paragraphs in the House of Bishops' guidance on the Church of England Marriage Measure (see front page) which deal with the relevant connection with the parish. The documents you supply will be returned to you.

Please complete your answer on a separate piece of paper if necessary and submit it with the form.

A I was baptised in the parish (by a Church of England service/form of baptism)

When were you baptised?

Where were you baptised?

What documentary or other information do you have for this? *Please submit any copy of an entry in the baptism register, baptism certificate or other documents with this form.*

B I have been confirmed (by a Church of England service) and my confirmation is entered in a register belonging to a church or chapel in the parish

When were you confirmed?

Where were you confirmed?

Who prepared you for confirmation?

In which register is your confirmation recorded?

What documentary or other information do you have as regards the registration of your confirmation? *Please submit any copy of an entry in the confirmation register, certificate etc or other documents with this form.*

C My parent or grandparent was married in the parish by a Church of England service

When and where did the marriage take place?

Please give names of the parties to the marriage, and state how the relevant party/parties are related to you.

What documentary or other information do you have for this? *Please submit a copy of the relevant entry in the marriage register, marriage certificate or other documents with this form.*

<p><i>*This can apply whether or not you are still resident in the parish</i></p>	<p>D I have had my usual place of residence in the parish for at least 6 months*</p> <p>Please give</p> <ul style="list-style-type: none"> • each address at which you have been resident in the parish, and • the dates between which that address was/has been your usual place of residence <p>What documentary or other information do you have for the above? <i>Please submit the documents with this form</i></p>
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<p><i>*This can apply whether or not your parent(s) is/are still resident in the parish</i></p>	<p>E My parent has had his or her usual place of residence in the parish for at least 6 months during my lifetime*</p> <p>Please give :</p> <ul style="list-style-type: none"> • each address at which a parent of yours has been resident in the parish: • the name(s) of the parent(s) resident there; and • the dates between which that address is/was his/her/their usual place of residence <p>What documentary or other information do you have for the above. <i>Please submit the documents with this form</i></p>
<p><i>*This can apply whether or not you are still attending worship in the parish</i></p>	<p>F I have habitually attended public worship at Church of England services in the parish for at least 6 months*</p> <p>When did you begin to attend public worship habitually in the parish?</p> <p>If you no longer do so, when did you cease to do so?</p> <p>Please state:</p> <ul style="list-style-type: none"> • Where you worshipped in the parish during this period; • How often/on what occasions; and • What types of services you attended. <p>What documentary or other information do you have for the above. <i>Please submit the documents with this form.</i></p>

<p><i>*This can apply whether or not your parent(s) is/are still attending worship in the parish</i></p>	<p>G My parent(s) has/have habitually attended public worship at Church of England services in the parish for at least 6 months during my lifetime*</p> <p>When did your parent(s) begin to attend public worship habitually in the parish?</p> <p>If that is no longer the case, when did it cease?</p> <p>Please give his/her/their name(s) and his/her/their address(es) over that period</p> <p>Please state:</p> <ul style="list-style-type: none"> • Where he/she/they worshipped in the parish during that period • How often/on what occasions; and • At what types of services <p>What documentary or other information do you have for the above? <i>Please submit the documents with this form.</i></p>

APPENDIX 2

SPECIMEN STATUTORY DECLARATION

I Janet Mary Tombs of 2 Acacia Mansions, Holborn Gardens, London WC1X 2XX, DO SOLEMNLY AND SINCERELY DECLARE as follows :

1. I was born on 4th January 1970. I am the daughter of Gerald John Tombs and his wife Mary Tombs (whose maiden name was Glover), and I shall refer to them below as “my parents”.

2. I am a professional singer. In connection with my work I am known by the name I use as my professional name, which is Geraldine Glover. I am also known by that name among my professional colleagues. However, I have continued to use the name Janet Mary Tombs for all other purposes, and I am the holder of a UK Passport No. [] issued to me in that name.

3. From about the middle of 1997 until they both died as a result of a road accident in August 2001 my parents lived at 27 Green Avenue, Snoring St. John, Loamshire. During that time they habitually attended public worship at the parish church of the neighbouring parish of Snoring St. Mary the Virgin, by regularly attending the 8.00 a.m. Holy Communion service there on the third Sunday of each month, and also on Easter Sunday, unless they were ill or away from home (for example on holiday). This was because they appreciated the form of Holy Communion service which was used at St. Mary’s on those occasions, and which was not in regular use in the parish church of the parish where they lived.

4. At that time I was resident in London, and I do not claim that I personally have habitually attended public worship in the parish of Snoring St. Mary the Virgin, but I sometimes accompanied my parents to the services at the parish church there on the occasions when I was staying with them at their home in Snoring St. John.

5. AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

SIGNED AND DECLARED at

In the County of

This day of 200[]

Before me,

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Solicitor / Commissioner for Oaths