

OCCASIONAL DUTY SCHEME

01/11

With effect from 1 January 2011, the following revised scheme in obtaining clerical help for the conduct of services during an interregnum or when parochial clergy are ill has been approved. It is hoped that every attempt will first have been made to obtain help from other clergy in the deanery, and from the Readers' Board so far as is permissible.

Requests for assistance should be made, in the first instance, to your Area Dean who may know of available clergy. If the Dean is unavailable or unable to help, please contact the Bishop's Chaplain (0121-427 1163). Details of the service should be notified directly to the clergyman/ woman engaged.

FEES FOR SERVICES

Fees should be paid only to retired clergy. Stipendiary clergy (i.e. those holding benefice, curacy or chaplaincy) and self-supporting clergy should not be offered nor paid a fee. All clergy should be given travelling expenses at the current diocesan rate. For Funerals this is £15.00.

TABLE OF FEES (not applicable to Readers, who have their own regulations)

Sung Communion, Matins, Evensong with Sermon including Baptism or said Communion if immediately following the main service	£30.00
Said Communion or Holy Baptism not forming part of a main service	£17.00
Wedding	£126.00
* Funeral in church	£57.00
* Burial on separate occasion	£36.00
* Funeral with no service in church (Crem. or Cem.)	£102.00

BOOKING FEE

There is no booking fee

- * See Table of Parochial Fees available on request from the Diocesan Office.

NB For these purposes members of religious orders should be deemed retired.