

# Resources available to PCC Treasurers

Robert Holgate DBF Vice Chair  
November 2008  
(updated January 2009)

# Resources available to PCC Treasurers (1)

- Common Fund leaflet
- A PCC Treasurer's Calendar leaflet (new resource);
- Full time Diocesan Stewardship to be appointed
- An easy-to-find designated area on the Diocesan web site for PCC treasurers to be provided during 2009;

## Resources available to PCC Treasurers (2)

- Access to the Finance and Secretarial departments at the Diocesan Office for specific queries or advice;
- Diocesan representatives willing to attend/ speak at local meetings e.g. Deanery Synods, PCCs;
- Excel tool available for formatting PCC accounts in line with Charities Acts requirements;
- Annual treasurers' meetings

# Resources available to PCC Treasurers (3)

- Special seminars where required e.g. Charity Commission registration;
- Special seminars run by the Diocesan Registrars – Martineau Johnson (office on Colmore Circus)  
[www.martineau-johnson.co.uk](http://www.martineau-johnson.co.uk)
- Access to investment arrangements designed specifically for Church of England organisations, and managed by CCLA [www.ccla.co.uk](http://www.ccla.co.uk)

# Resources available to PCC Treasurers (4)

- An open ear for suggestions as to how the Diocesan Office and trustees can help you.

# How PCC treasurers can help the DBF

- Communicate problems and concerns early;
- Provide data on time (e.g. accounts);
- Encourage others to provide data on time (e.g. Average Sunday Attendance data);
- Pay Common Fund monthly by standing order;
- Enable the diocesan staff to use their time most profitably.